

H. Allen Hight Elementary School

Missing Assignment Policy

Daily Math Homework Assignment: If students lose their GoMath homework pages, they can be downloaded from the classroom website. Students must attach their organized work in order to receive a “complete” in the grade book.

Weekly Inquiry Based Homework Assignment: Students can find all Inquiry Based Homework on the classroom website. In order for students to earn a “complete” in the grade book, they must attach their work for ALL four steps. If they fail to do so, the assignment will be marked as “missing” until it is corrected.

Absent and Tardy Make Ups: In the event that your child is absent or tardy, they are responsible for completing the daily grammar page. This is typically an assignment that is completed during the first ten minutes of each school day. Grammar workbooks should always be current, as they are collected periodically for a grade. In addition to the daily grammar pages, students are responsible for making up any other assignments that are completed by the class. As soon as students return from an absence, they need to speak to me about the missed assignments. Students are given two nights for every day absent to complete missed class work. It is imperative that students arrive on time and stay for the duration of the school day.

I DO NOT notify parents individually about missing assignments. If you are curious about your child’s missing assignments, please feel free to send me an email or stop by the classroom. Missing assignments will impact participation in special activities (fieldtrips, class parties, etc.). In addition, missing assignments will negatively impact students’ report cards.

Student:

I understand that I am responsible for my own assignments. If I lose my assignments, I know that it is my responsibility to check the classroom website. In the event that I am absent, I understand that I need to talk to the teacher about what I missed.

Print Name: _____

Date: _____

Parent/ Guardian:

I understand the above policy. I will encourage my child to complete assignments by their due dates.

Print Name: _____

Signature: _____

Date: _____

*** PLEASE SIGN AND RETURN THIS FORM BY August 10, 2018 ***